

PATIENT PARTICIPATION GROUP MEETING MINUTES

Tuesday 15th October 2013, 5pm – 6pm

Attendees

Darren Berry [DB] Practice Manager Dr A McCubbin Partner
C. Knox Secretary

Apologies: B Wilson [Chair]

Welcome and Introductions

Minutes from 11th June 2013

- Discussed and agreed

Entrance to Practice

DB advised that ownership of the building had been transferred to new owners from September 2013; Assura Medical Properties and that an initial meeting had been planned to take place in October 2013. DB advised the issues regarding the entrance to the property would be raised with the new owners.

Update From Dr McCubbin

Dr McCubbin advised of NHS England's proposal to review the formulae for GP Practice funding, to remove the current extra funding for deprived areas. Dr McCubbin advised that this would have a significant impact upon NHS Funding in the North East.

Dr McCubbin also advised that the practice had been asked by NHS North Tyneside CCG to provide details of the practice plans over the Winter to hopefully assist with reducing the local pressures on A and E departments.

An update was provided on the new provider organisation which is being created, which will incorporate all 29 GP Practices in North Tyneside. This organisation will allow the GP practices to bid for primary care contracts, for services which are currently provided in GP Practices and to bid for services which aren't currently provided in GP practices, but which would be of benefit to patients as the services would be provided nearer to home.

Update from Practice Manager

DB advised that the practice was in the process of reviewing the current flooring in clinical rooms, where there was currently a carpet, rather than clinical flooring, and this would look to be completed by end of February 2014.

DB also advised that to improve patient confidentiality, new window films had been applied to all the clinical rooms.

Virtual Patient Participation Group Members

DB advised that other local practices have virtual participation groups, where patients who are unable to attend a PPG meeting, still have the opportunity to input in to the practice, and wondered whether this would be of use for Woodlands Park PPG to improve feedback to the practice.

ACTION: To discuss at next PPG Meeting

NHS North Tyneside Clinical Commissioning Group Update

Dr McCubbin advised that he represented Woodlands Park Health Centre at NHS North Tyneside CCG Council of Practices meetings.

An update was provided on the current psychological therapies service being put out to tender, with input received from North Tyneside practices and users of the service to develop the current proposition and ensure that it meets the needs of referrer's and users. This review and tender is currently in process.

Raising awareness of Dementia

DB advised that this year there was a national scheme for GP Practices to highlight those patients who were at risk of dementia, so that a review and referral could be made by a GP. Woodlands Park is in the process of instigating this scheme.

Patient Survey

DB advised that it was time for the annual patient survey to be carried out, so that the practice could have feedback on how the practice is operating. This year, there have been changes to the Management and Nursing Team, and the practice would be interested to see if these were improving the practice.

The suggested plan would be to use the same format of the questionnaire as last year, so that comparisons could be carried out comparing year on year, with the option to add additional one-off questions if required.

ACTION: DB to circulate current questionnaire to PPG members, to obtain views on adding any additional questions.

AOB

Mrs Knox enquired whether there could be a waste paper bin in Reception, as there currently isn't one. DB advised he would arrange this.

Mrs Knox provided an update on the new local housing developments and advised there were plans for 100 new homes, which would affect patient numbers at the practice.

Date of next meeting

To be confirmed, will be January 2014

DB to circulate and communicate the meeting date and time